



**DEPARTMENT OF COMMERCE AND INDUSTRY  
CONSTRUCTION INDUSTRY UNIT**

**CONTRACTOR'S REGISTRATION STATEMENTS**

I, \_\_\_\_\_ of legal age, with business address or postal address at \_\_\_\_\_ after having been duly sworn in accordance with the law, hereby depose and say:

- (a) Duly authorized to make these statements, as evidenced by the attached *Written Authority* (Annex No 1) from the Owner or Governing Board of the Contractor registrant;
- (b) Currently acting in the capacity of \_\_\_\_\_ which is the  
(Designation)  
  
top management with \_\_\_\_\_;  
(Name of Contractor or Company)
- (c) Presenting the following data in compliance with the requirement for National Registration and Classification of Contractors of Construction Industry Unit (CIU) of the Department of Trade and Industry pursuant to **National Executive Council Decision No. NG 66/92** of 16 November 1992.

**A. GENERAL INFORMATION**

- 1. **Name of Contractor/company/builder** -----

  - a. Business Address -----
  - b. PNGCA Member (if applicable) Certificate No: -----
  - c. Telephone No. -----
  - d. Facsimile No: -----
  - e. Email Address: -----
  - f. Year company was established: -----
  - g. IPA Registration Certification No: -----

- 2. **In the case of a foreign (expatriate) contractor/ builder:**
  - a. Address in PNG -----
  - b. Postal Address: -----
  - c. Telephone No: -----
  - d. Facsimile No: -----
  - e. Email Address: -----
  - f. PNGCA Member (if applicable) -----
  - g. Year company was established: -----
  - h. Number of years of operation in PNG -----





1.2.2 In addition to 1.2.1 above, the Contractor has contracted to lease for use in his project the construction equipment, all in good working condition, listed below, as evidenced by the attached certified copies of contracts of lease or of affidavits of pledge (Annex \_\_\_\_\_) (Use additional sheets as necessary and appropriately marked).

Number /Qty Leased	Description of Equipment	Serial or Engine No.	Equipment capacity	Location and/or Lessor's name
↓	↓	↓	↓	↓

**1.30 Contractor Organization**

1.3.1 Certified copy of the Contractor's Organizational Chart (Annex\_\_\_\_\_) with principal focus on the organization that the contractor uses to executive his construction projects. Indicate in the chart the names of the project managers(s), project engineer(s), construction supervisor(s), field foremen and other leading hands and technical personnel involved in both head office and job-site operations.

1.3.2 List of Engineering and Technical Personnel (Engineers, Architects, Quantity Surveyors, Assistant Foreman and Construction Supervisors) that the Contractor employs regularly for the execution of his projects (Use or attach addition sheets if necessary).

Names of Personnel	Position and Profession*	Years of Bldg. Exp.	Years with Company	Type of Bldg. Exp.
↓	↓	↓	↓	↓

\*Examples: Registered Architect (RA), Civil Engineer (CE), Mechanical Engineer (ME), etc

**C CONTRACTOR'S CERTIFICATION**

1. I hereby certify that all information in this Registration Statements, including the Annexes and attachments thereto, are true and correct, and that I hold myself liable for any misrepresentation or false statements made herein.
  
2. By signing these Registration Statements, applicant Contractor and the undersigned, as its duly authorized representative, acknowledge the truth and correctness of all statements made herein, as the authenticity of all the documents supporting it; otherwise, the Contractor shall be liable for perjury.
  
3. In good faith, I have signed this document on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, Papua New Guinea.

-----  
(Name of AMO)

-----  
(Signature)